

GOOCHLAND-POWHATAN COMMUNITY SERVICES
MINUTES
September 14, 2009

Goochland-Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, August 10, 2009 in Goochland.

Present

Bea Anderson
Runda Harris
Charles Bruce
Paula Price
June Jeter
Ellen Cooper

Absent

John Carmack
Kim Sprouse

Staff Attending

Susan Bergquist
Allison Hunter
Bill Desmond
Bob Villa
Randy Camden

Minutes

C. Bruce brought the meeting to order and first asked if there were any additions to the agenda and there were none. C. Bruce next asked if there were any additions or changes to the August, 09 minutes and there were none.

ACTION: Motion to approve the August '09 minutes was made by B. Anderson and seconded E. Cooper. Motion carried by all and the August '09 minutes were approved.

FY2010 State General Fund Budget Reduction Plan

S. Bergquist stated that the cuts announced by Governor Kaine were not as painful as anticipated; we only had a 5% state general fund reduction across our Boards. In keeping with the discussion and Board action at the August meeting, we implemented an across the board one-step salary reduction, reduced one full time person to part-time (voluntary on their part) and eliminated the balance of family support funds. This 5% reduction was a total of \$96,414 for us and of this money; we can only take 29K out of mental health with the rest coming from MR funds. In addition, S. Bergquist said that we will be losing the Community Pharmacy (our Aftercare Pharmacy) as well. Money from this program will be distributed to the Boards and we may be able to range to regionally purchase medications but a decision has not yet been finalized on this.

ACTION: Motion to amend our FY2010 Budget to reflect these reductions and bring back the revised budget to the October Board meeting for approval was made by J. Jeter and seconded P. Price. Motion carried by all and FY2010 Budget will be amended to reflect these reductions and brought back to the October Board meeting for approval.

Transportation Proposals

S. Bergquist stated that we are still in the preliminary stages of discussions with two companies that would be able to run our transportation program, CapUp and VanGo. She said that as most of us know, we are program people not transportation people and it would be beneficial to see if they could do it better at a cost of the same or less. In addition, it would certainly free up staff time as well. Knowing this, we put together an informal RFP that has been given to both companies; both have stated that they will be coming back with offers. Currently we spend approximately \$250,000 a year for our fleet, gas, maintenance, etc. One requirement of this proposal is that they will be required to be a Logistic Care provider and currently CapUp is not, but VanGo is. Both companies have expressed an interest in our current drivers and our current fleet. We are waiting for preliminary offers and will go from there.

ACTION: Motion to approve Transportation RFP with direction to bring offers back to Board for discussion was made by E. Cooper and seconded by J. Jeter. Motion carried by all and Transportation RFP was approved and offers will be brought back to the Board for discussion.

Agency Slogan/Logo

S. Bergquist stated that the Fundraising group initiated a contest around a slogan/logo that accurately describes who we are and what we offer to the Goochland and Powhatan residents. In the Board packet is a list of these entries submitted by our employees and she said we decided to let the Board narrow down and then pick a slogan that would become part of our literature, website, etc. After much discussion, it was narrowed down to three entries:

“Helping you help yourself”

“We are all about you”

“Opening doors to new futures”

The group then decided that we should now survey our consumers and let them decide on a final slogan. This will be done and presented at the next Board meeting in October.

Fundraising Update

B. Villa and A. Hunter reported that the Spaghetti dinner and raffle was successful; while we are still collecting/receiving money for this event, we have well over \$700 plus \$125 in donations. We should be able to report totals at next Board meeting. P. Price then spoke to the group and said she had definitely volunteered to be the first board member to help in these efforts; she met with Bob and Allison to begin looking ahead at fundraising activities and being developing a “grass roots” approach to go after several county folks. She says she is dedicated to this cause but would like another board member to help her in moving forward. She stated that she is making a “plea” to the rest of the Board or even to someone you may know who we could approach for a donation, or, if you want to assist her in these efforts, just let her know. She feels as part of the Board we need to reach out; “connections” are what we need.

S. Bergquist said we would continue to make this an agenda item going forward so that updates to this effort could be reported.

Regional, State and Federal Updates

S. Bergquist stated that the only other updates she has in addition to the state reduction plans is that the next VACSB meetings will be held in Charlottesville, VA on October 7, 8, 9th. She reminded the group that the January VACSB meetings will again be held in downtown Richmond if any of the board members would like to attend and want to get it on their calendars early.

Reports

S. Bergquist reported the following:

- Annual audit underway by new auditors from KPMG; should take a full week according to the new auditors. The audit report should be complete in the November timeframe with submission to the Department by the deadline of December 1.
- Update on barn located on our Goochland property – being emptied out by an independent contractor who is doing it for free to salvage what he can out of scrap materials and goods left from previous owners.
- Performance Contract - has been accepted and signed by Charles Bruce, Chair for GPCSB.
- Reminder of Board openings – one has been opened up to the entire county for filling; the other one remains open in the Hadensville district of Goochland. If anyone has suggestions of a person, please let Susan know.

- New ARRA funds for early intervention – notified through article in the Richmond paper that GPCSB was being awarded \$103,000 that we had not yet been notified of so we are currently figuring how to allocate them. We have already received 35K that has to be used specifically in Part C and can include such uses as expanding services and/or preserving jobs.

C. Bruce asked if there was any other business to discuss.

ACTION: There being no further business, meeting was adjourned at 6:20 pm.

Submitted by: _____
Ellen Cooper, Secretary

EC/ah