

GOOCHLAND-POWHATAN COMMUNITY SERVICES
MINUTES
October 5, 2009

Goochland-Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, October 5, 2009 in Goochland.

Present

Bea Anderson
Runda Harris
Charles Bruce
Kim Sprouse
June Jeter
Ellen Cooper
Kim Sprouse

Absent

John Carmack
Paula Price

Staff Attending
Susan Bergquist
Allison Hunter
Bill Desmond
Bob Villa
Randy Camden

Minutes

C. Bruce brought the meeting to order and first asked if there were any additions to the agenda and there were none. C. Bruce next asked if there were any additions or changes to the September, 09 minutes and there were none.

ACTION: Motion to approve the September '09 minutes was made by K. Sprouse and seconded by B. Anderson. Motion carried by all and the September '09 minutes were approved.

FY2010 Budget Revision

S. Bergquist reported that the revised budget reflects the 5% decrease in state general funds as well as the \$35K in American Reinvestment and Recovery Act (ARA) federal stimulus funds. We have applied this as follows:

- overall one step salary reduction for all staff
- reduction in costs through personnel in Tri-County (had a full time person go to part time)
- reduction in family support dollars
- reduction in certain part time hours

Overall, the budget was decreased by a total of \$90,266. Of this amount, \$88,448 was taken from personnel costs and \$1819 from operating costs. She stated that transportation is still in here for FY2010. She said that this is an extensive budget revision but we had to do this based on our recent cuts.

ACTION: Motion to approve FY 2010 Budget revision made by B. Anderson and seconded by K. Sprouse. Motion carried by all and the FY2010 Budget revisions were approved.

FY2009 Performance Contract and FY2009 CCS3 Submission Report

S. Bergquist stated that there is an “obscure connection” between the Budget Report and the Performance Contract where the State reports dollars in a different way than our auditors. She directed the group to page 17 that summarizes FY2009; our balances reflect \$50,373 which is MR waiver and IT funds that we have switched to our Capital fund but are state dollars; Substance Abuse dollars of \$53K are SARPOS and Diversion funds for a total of \$104K. Page 18 shows our admin costs of 12.17% which has been streamlined in the past years. From here, numbers are then broken down into the areas of Mental Health, Mental Retardation and Substance Abuse and shows revenue expenses and balances. She referred the group to page 20 which shows our fee revenues, federal block dollars and categories of funding that we have, also pointing out that our substance abuse dollars are mostly federal dollars. Page 26 captures our local contributions from both Goochland and Powhatan counties, which we keep equal. Our supplemental information is found on page 28 and is our federal grant block dollars. She noted that our regional funds are never seen through our Performance Contract. She said that pages 30, 31, 32 and 33 show services that we served and how much we spent; our projections have gotten better and utilization is right at 100%. We do however, report services in different ways (by bed, staff, slots and units). Outside the program are emergency services where we assess people for services; we count those hours as well.

ACTION: Motion to approve the FY2009 End of Year Performance Contract report and the FY2009 Final CCS3 submission report made by R. Harris and seconded by E. Cooper. Motion carried by all and the FY2009 End of Year Performance Contract report and the FY2009 Final CCS3 submission report were approved.

Fundraising Update

A. Hunter and B. Villa reported the results of the Spaghetti dinner fundraiser; Monacan Services and Virginia House raised close to \$2,000 with several individual donations going to Monacan Services. As stated before, a separate Cedarwoods Fundraising account has now been set-up to handle fundraising

events within the agency. We are looking at participating in the Powhatan Christmas Parade and this will be our next fundraising event.

Regional, State and Federal Updates

S. Bergquist stated that the VACSB meeting is this week in Charlottesville, VA. She said that overall with the state budget cuts, we did ok. We are losing our Community Pharmacy so this will be a shift for us as to how we obtain medications for folks. She added that our State hospitals are in rough shape. She also announced that we have received 300K in grant monies to have a nurse practitioner on board for half a day per week. She/He will mainly be treating consumers that may have health issues such as hypertension, high blood pressure, etc., as well as wellness and prevention services.

Reports

S. Bergquist reported the following:

- Transportation update – providers have not given her anything number-wise; we are still waiting and will bring back any updates to the Board.
- Interesting “factoid” for our agency; we have three babies due so far this year and two more are on the way for 2010!
- VACSB is this week and is in Charlottesville, Va; several CSB folks will be attending.
- The auditors are still with us and will be for an undetermined time. They are very thorough but we are still anticipating our report done by the deadline of December 1.
- Dr. Carmack has resigned from the Board so we will be looking to replace him with another candidate from Powhatan
- Motto update: want to send the top three out to all Staff and consumers in a survey and ask for their favorite or suggest another one; looking at the timing for December board meeting

C. Bruce asked if there was any other business to discuss.

ACTION: There being no further business, meeting was adjourned at 6:20 pm.

Submitted by: _____
Ellen Cooper, Secretary

EC/ah