

GOOCHLAND-POWHATAN COMMUNITY SERVICES
MINUTES
February 4, 2008

Goochland-Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, February 4, 2008 in Goochland.

Present

Charles Bruce
Barbara Dawson
Kim Sprouse
June Jeter
Ellen Cooper
John Carmack
Bea Anderson
Julie Moore
Yurunda Harris
Paula Price, by phone

Absent

Staff Attending

Susan Bergquist
Allison Hunter
Bill Desmond
Randy Camden
Bob Villa

Minutes

K. Sprouse brought the meeting to order and first asked if there were any additions to the agenda and there were none. K. Sprouse next asked if there were any additions or changes to the January, '08 minutes and there were none.

ACTION: Motion to approve the January, '08 minutes was made by J. Moore and J. Carmack. Motion carried by all and the January, '08 minutes were approved.

Program Presentation

This month's program was presented by the Emergency Services group, E. Kirkland and her new Crisis Stabilization Clinician position, Debbie McDermott. E. Kirkland said that Debbie has completed her first month here and has already been attending weekly treatment meetings and reviewing cases as situations develop. Their hopes are to expand what "crisis intervention" can do for the consumers in our area. This new position will be the frontline contact for those cases that require mandatory outpatient treatment and are ordered out of hearings and to us for services. She will also be following particular clients under a pool of money known as "Acute Care" for those who don't have insurance or source of money but need to be hospitalized. To date, they have seen two of these such clients since last summer. In addition, Debbie will be trained as a pre-screener in the next six months to assist in this heavy workload area for emergency services.

E. Kirkland also reported that the "shared" position between GPCS and Crossroads CSB is now being utilized full time by Crossroads, so we will no longer have this position with them. She reported that the Peer Support

Specialist part-time position is still open; to date we have received 11 applications, however, experience as a consumer may weed out these applicants. A question from one of the Board members on how this person will be trained for the position, but E. Kirkland said we are not yet there to know needs at this point.

Lastly, E. Kirkland reported that service requests (Accesses) are “pouring in” in great volume. She stated further that the way they come in is very different from the past in that they used to get 20 or 30 per week and they were evenly spaced out; now getting 5-9 requests in “waves” or a very short timeframe. Also, more cases are now coming to them that have been referred by PO’s (Probation Officers) than in the past.

FY2008 2nd Quarter Budget Report

S. Bergquist along with the Budget committee reported that at first glance, it appears as though we are 143K in the hole but we are not. This is due to the fact that we received \$125K in fees that were posted on January 2nd instead of in the month of December as planned; had this been posted in December, the true balance at the end of the first 6 months are far more reasonable at (\$18,192). She assured the Board that she will make certain that this does not happen again by monitoring end of the year deposits. As a summary, we have spent \$2,632,261 which represents a 49% of the total budget and have received \$2,488,698 in income which represents 46% of that predicted. January is a very strong month and she also reported that we have paid most one time expenses during the first half of the year.

ACTION: Motion to approve the Fiscal Year 2008 2nd Quarter Budget Report made by the Budget Committee and seconded by J. Jeter. Motion carried by all and Fiscal Year 2008 2nd Quarter Budget Report was approved.

FY 07 Audit of Goochland Powhatan Community Services

S. Bergquist stated that this year’s audit required much more work on our end as new audit reporting standards require that agencies compile the accounting numbers themselves and then the auditors review their compiled figures for accuracy. This being said, A. Hunter and S. Bergquist spent many hours in compiling the spreadsheets made available by the auditors from past audits of the agency in preparation of their visit. S. Bergquist was pleased to point out on page 22 of the audit that we are in compliance with current accounting standards as reported by the group. S. Bergquist then referred them to the audit letter just received from Robinson, Farmer, Cox Associates that suggested our income currently received in the “miscellaneous/other” category be broken down by more detailed revenue accounts; this would help identify those records quickly and reconcile more easily. They suggest that this be done through the County Treasurer by next audit period.

ACTION: Motion to accept FY07 Audit was made by B. Anderson and seconded by E. Cooper. Motion carried by all and the FY '07 Audit was accepted.

Tobacco Settlement Grant

GPCS' Prevention Services has been approached by the Tobacco Settlement Foundation and Powhatan County schools about a grant opportunity. We were asked to consider this application back in November, 07 because Powhatan County is considered "under-serviced"; Goochland was not as they already have it through Parks and Recreation department. This would basically provide tobacco prevention and cessation services in the schools and would be a research based, life skills program. We would have the ability to administer the grant including the monies needed to pay for personnel to go in to the schools; a full time person for 16 months (which is the grant period) and it could go on from there. We could be awarded up to 75K for this Tobacco Settlement grant.

ACTION: Motion to approve the pending Tobacco Settlement Grant made by B. Dawson and seconded by J. Carmack. Motion carried by all and the pending Tobacco Settlement Grant was approved.

Legislative Updates

S. Bergquist pointed out the preliminary report and recommendations of the Commonwealth of Virginia Commission on Mental Health Law Reform which is serving as a "blueprint" for the reforms being considered by both the House and the Senate. S. Bergquist stated that K. Sprouse, R. Harris and P. Price were all in attendance at the most recent presentation made by Dr. Bonnie at the VACSB meeting and asked if they wanted to share their observations at this event. K. Sprouse observed that the mood is now to make significant changes in the mental health system and she was impressed with the session and rally with so many participants. K. Sprouse also urged fellow board members who have not been to any of these conferences to at least try and get to one as they are very impressive. R. Harris stated that the coalition rally was inspiring and although the session was confusing to follow (many acronyms used that they were not familiar with), she realizes what we do and she commented that "we are not paid enough." P. Price commented that there is still some tension between the Supreme Court Commission on Mental Health Law Reform and certain members of the General Assembly, so some caution and careful language when talking to legislators is in order.

VACSB Updates

S. Bergquist stated that the current chair of VACSB is recruiting for members to serve on the Board of Directors of the VACSB. This would be a one year rotation starting July 1st; members would attend 4 meetings annually at the VACSB conferences. If anyone wants to volunteer, please see Susan.

Reports

Hospitality Report – nothing to report.

Chairman's Report – nothing to report

Executive Director Report

S. Bergquist reported the following:

- We had another MH case manager resign; she got a position in prevention with Chesterfield CSB and we are very happy for her. We now have two openings for this position.
- Continue recruiting efforts for the open Peer Support Specialist and MH/SA Residential Support Worker as well.
- S. Bergquist presented an overview of our agency in the budget workshop of the Board of Supervisor's in Powhatan. The Board was very receptive to her presentation, including the cookies that were baked by Virginia House staff!
- Goochland Leadership class – beginning here in Goochland on April 1st for citizens from all over the county who want to learn more about the county. S. Bergquist will be a presenter there too.

Note to the minutes: Board member has asked that page numbers be put on the agenda so that they can reference the material in the board packet quickly during the meeting.

K. Sprouse asked if there was any other business to discuss and there was none.

ACTION: There being no further business, meeting was adjourned at 6:35 pm.

Submitted by: _____
Ellen Cooper, Secretary

EC/ah