

GOOCHLAND-POWHATAN COMMUNITY SERVICES
MINUTES
January 4, 2010

Goochland-Powhatan Community Services Board of Directors held its regularly scheduled monthly meeting on Monday, January 4, 2010 in Powhatan.

Present

Bea Anderson
Kim Sprouse
Charles Bruce
Paula Price
Susie Hackenberg

Absent

Ellen Cooper
Jane Bowles
June Jeter
Runda Harris

Staff Attending

Susan Bergquist
Allison Hunter
Bill Desmond
Bob Villa
Randy Camden

Minutes

C. Bruce brought the meeting to order and first asked if there were any additions to the agenda and there were none. C. Bruce next asked if there were any additions or changes to the December, '09 minutes and there were none.

ACTION: Motion to approve the December '09 minutes was made by B. Anderson and seconded by K. Sprouse. Motion carried by all and December, '09 minutes were approved.

Draft Audit Report

S. Bergquist introduced Robert Churchman and Robin Harman, auditors from KPMG who are doing our audit report for this past fiscal year ending June 30, 2009. R. Churchman passed a hand-out to the group with several brief slides that he wanted to review with all. As stated in the second page, KPMG's overall responsibility is to conduct the audit in accordance with "professional and ethical standards" while maintaining a positive attitude of professional skepticism. He stated that they are required to perform their audit to obtain reasonable assurance about whether the financial statements are free from misstatement.

In addition, he said that they plan to issue their report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements in accordance with Government Auditing Standards. To date, preliminary reports show no noncompliance in our audit. He stated that they did have to make numerous adjustments to the cash basis financial statements prepared by management that were necessary to adjust the statement to an accrual basis and he would recommend we get additional help to do this in the future.

ACTION: Draft will not be approved at this time so no further action required. Will wait for final report to be issued.

Proposed State Budget 2011-12

S. Bergquist reported that the Governor released his draft report and she directed the group to page 37 of the Board packet. She stated that it is important to note that he based his budget on generating state revenues by eliminating the reimbursement to localities for the car tax, and replaced it with a 1% income tax surcharge to be collected and sent to localities to make up for this revenue; if it does not pass in the General Assembly there will be need for \$950 million in additional spending cuts. That being said, here is what is being proposed that will impact our agency and our services:

- Central Office and CSB's will receive no further funding cuts, beyond the 2 recent reductions (15% each for Central Office and 5% each for CSB's).
- Facility cuts focused on maximizing efficiencies and increasing opportunities to serve people in their own communities:
 - Training Centers – reduced by \$10.5 million. This reduces bed availability by 57 across 5 facilities, and factors in savings at Southeastern Virginia Training Center, when rebuilt to 75 beds.
 - Closure of Commonwealth Center for Children, and the Southwestern Virginia Mental Health Institute's adolescent unit by June 30, 2010 - \$8.4 million.
 - Pharmacy Standardization (within facilities) - \$5.8 million
 - Closure of Geriatric Unit at Southwestern Virginia Mental Health Institute - \$2 million.
- Within the Department for Medical Assistance Services (Medicaid):
 - Eliminate the remaining 100 Waiver Slots, that were to be distributed January 2010.
 - Reduce Intensive In Home Service rate (Mental Health) by \$10 per hour, change prior authorization and audits for this service.
 - Postponed mandated ID and DD waiver slots for the biennium (400 ID slots and 87 DD slots).
 - Reduce Waiver rates across the Board by 5%, as of July 1, 2010 (this will be roughly 50K from our budget).
 - Freeze enrollment in Waivers, as of January 1, 2011.

S. Bergquist stated that she has included talking points (pages 39 and 40) for the regional budget hearings or a letter/phone call would also help. In addition, she reminded the Board that we are looking at a 5% decrease from the counties for next fiscal year and insurance rates/VRS increases are likely to be announced here soon. The GPCS management team will be meeting again to decide where we go from here.

Holiday Time

S. Bergquist stated that Gov. Kaine announced several days before Christmas that he was granting an additional day off over the holidays (December 31, 2009) for state employees and Ms. Dickson (Goochland County administrator) had granted the same to her employees. Knowing this, S. Bergquist had contacted C. Bruce as Chair on this announcement and he also agreed that we would propose this additional day off to our Board as well. She is bringing it to the Board now and proposing another 7.5 floating holiday time be granted to all GPCS employees per our revised personnel policy.

ACTION: Motion to approve an additional 7.5 floating holiday time for GPCS employees was made by B. Anderson and seconded by P. Price. Motion carried by all and the 7.5 floating holiday time was approved.

Fundraising

B. Villa recapped where we are in our fundraising efforts and the success with our Spaghetti dinner in the fall but the disappointment in the cancelled Christmas parade booth. He said as most of the Board already knows, we have been successful in handling budget cuts thus far by being able to absorb things throughout the organization. At this point, as S. Bergquist stated, there are no more things to cut except for services so how we try to move forward with fundraising is a very important and a vital step for us now. He handed out a draft of a development plan that A. Hunter and he had put together and began to talk a little about "goals" for this group. The group began to talk at great length about the development plan and starting a "Cedarwoods Foundation" Board along with a fundraising committee that will begin to work on finalizing the draft development plan. All agreed that we needed to move toward this effort and be more involved in visibility, outreach and fundraising. It was decided among the group that the next meeting (February, '10) would be a kick-off meeting and each BOD member is to bring back names of folks to either serve on the Cedarwoods Board or be a member themselves; in addition the group should bring all ideas to the table to discuss as a group. Meeting will be held right after the normal Board meeting and everyone should plan on an additional hour to meet.

Regional State and Federal Updates

S. Bergquist stated that she does not have a lot to add; regionally we are still working on our pharmacy contract through Westwood Pharmacy. She will be keeping an eye on that and report back to the Board on any updates.

Reports

S. Bergquist reported the following:

- Reminder that the VACSB conference Jan 19th and 20th at the Omni downtown; rally is on the 18th.
- Medicaid desk audit review – noted that there were a couple of case management clients that have same service plans year to year but we have proof that they have changed and we are working on this being retracted. Emergency Services audit came back fine.
- Management team looking at space and using more of the available area in Goochland; possibly reduce footprint/rent in Powhatan
- February meeting – BOD picture for the website; please come prepared!
- VACSB – Annual report included in the Board packet; special note to page 11 where Reba Bowles, one of our employees, is in the report
- Our Annual report is also included in Board packet

C. Bruce asked if there was any other business to discuss.

ACTION: There being no further business, meeting was adjourned at 6:00 pm.

Submitted by: _____
Ellen Cooper, Secretary

EC/ah