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Memorandum

TO: Charles Bruce, Chair and members of
Goochland Powhatan Community Services Board of Directors

FROM: Susan Bergquist, Executive Director

SUBJECT: FY2010 Fee Write Offs

DATE: July 23, 2010

At the end of each fiscal year, we summarize accounts receivable and write off uncollectable fees. Fees are determined to be uncollectable for a number of reasons – the consumer has declared bankruptcy, died, moved, or otherwise not responded to requests for settlement of bills.

Page one of the attachment shows the amount of FY2010 Write Offs - \$28,913.08. By comparison, FY2009 Write Offs were \$48,669.09, and the FY2008 amount was \$27,953.67. The second page of the handout shows how much of the \$28,913.08 is in Mental Health, Substance Abuse, Crisis, etc, and a rough breakdown of the cause and amount.

The Board has in the past discussed Write Offs at length and decided that the ill will generated by aggressively pursuing such a small amount of money is not balanced by the benefit of how much of that small amount we could realistically collect.

***Action: Approve or amend the Fiscal Year 2010 Fee Write Offs.**