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MEMORANDUM

TO: Members of the Goochland Powhatan Community Services Board

FROM: Charles Bruce, Chair

SUBJECT: Notification of Board Meeting

DATE: July 23, 2010

The Goochland Powhatan Community Services Board will meet on **Monday, August 2, 2010**. The meeting will begin at **4:30 p.m.** at our offices in **Powhatan**. Please find enclosed the following documents:

1. Memorandum re: Audit Kick Off.
2. Memorandum and Fiscal Year 2010 4th Quarter Budget Report
3. Memorandum re: Health Insurance
4. Memorandum and FY2010 Fee Write Offs
5. Program Reports

Please review these materials prior to the meeting. We are looking forward to seeing you on the 2nd.

*****If you find that you are unable to attend a Board meeting, please let us know as soon as possible. This will let us assess whether we will have a quorum or not, and re-schedule if necessary. Susan Bergquist can be reached at her desk at 556-5404, or on her cell phone at 363-9605. Both phones have voice mail, so please leave a message if necessary.*****

Enclosures